

## Organ and Tissue Donor Awareness Board

STAR Health Sciences Complex, 540 South College Avenue, Newark, DE 19713

Monday, May 30, 2018, 1:00 p.m. – 3:30 p.m.

**Members Present:** J. Quirk (phone), M.S. Jones, J. Weinstock, J. Fredel, M. Wagner, J. Hammond (phone), L. HarMing (phone), J. Swanson

**Guests:** T. Franzen, R. Langraf, B. Glazier

**Excused:** S. Cooper

**Staff:** M. Mendoza

| <u>TOPICS</u>                    | <u>LEADER</u> | <u>DISCUSSION SUMMARY</u>   | <u>ACTIONS OR PLAN</u>   |
|----------------------------------|---------------|---|--|
| <u>Welcome, Review of Agenda</u> | J. Weinstock  | The meeting convened at 1:00 p.m. at the STAR Center at the University of Delaware. Votes took place after a quorum was reached at the meeting site.  | Meeting convened   |
| <u>Announcements</u>             |               | Some of the members reflected on the passing of Mr. Bill Murray, a strong supporter of the mission of the Board. A moment of silence was held.  | Informational  |
| <u>Consent Agenda</u>            | J. Weinstock  | The Consent Agenda, which included the minutes of the February 19, 2017 meeting, the <i>Fiscal Activity Report</i> , <i>DMV Statistics</i> , and the <i>Members Appointment Status</i> was reviewed. A motion to accept was made by J. Weinstock, seconded by J. Fredel, and approved by the members.   | Motion approved  |
| <u>New Business</u>              |               |   |  |
| a) Legislative Update            | J. Weinstock  | <ul style="list-style-type: none"> <li>The state budget should be finished this week by the Joint Finance Committee and prepared to be submitted to the Governor. A letter was sent from GOL to the Joint Finance Committee detailing what the Gift of Life and OTDAB have accomplished this year, to try to facilitate funding. There is a possibility that GOL and OTDAB funding could be moved to the Grant in Aid funding program.</li> <li>House Bill 163, the tax check-off bill, has not moved.</li> </ul> | Informational  |
| b) Additional New Business       | M. Wagner     | It was proposed and voted on that some OTDAB Trust Funds be used to hold a video contest to encourage teens to sign up as donors. The funds used will not exceed \$5,000. and would be used to support this program in ways to be further defined by the Board as the program evolves. T. Franzen will serve as a resource for this project to assist with development of details.  | Motion to approve this use of funds was made by J. Weinstock, seconded by J. Swanson, and passed by members in attendance with M. Wagner abstaining. |
| <u>Old Business</u>              |               |   |  |
| a) Strategic Plan                | R. Landgraf   | R. Landgraf spoke to the Board about further developing the action plan. Members volunteered to be responsible for selected areas of the Strategic Plan. They will report at future meetings on their accomplishments toward their goals. The draft Plan was worked on by the group and some revisions were made.   | Ms. Landgraf will update the Plan with the new revisions and send to Board members for review.   |

**Adjourn:** J. Fredel moved to adjourn the meeting and J. Weinstock seconded the motion. The meeting adjourned at 3:38 p.m.

**Next meeting will be held on Monday, August 20, 2018, 10:00 a.m. to 11:30 a.m., at the Appoquinimink State Service Center, Middletown.**